

Boone County Board of Commissioners Minutes
November 2, 2020
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Donald Lawson, Jeff Wolfe, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Donald Lawson opened the meeting at 9:08 am with the pledge of allegiance.

Approval of Minutes for October 5, 2020 Meeting and October 19, 2020 Meeting:

Commissioner Santelli made a motion to approve the minutes presented at today's meeting.

Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following items:

1. Documents relating to the county employee's health insurance for ratification – Reliance Stop-Loss Agreement, Express Scripts Benefit Administration Change (BAC) Addendum, and Confidio ESI Renewal Addendum 2021. Commissioner Lawson signed the documents on October 28, 2020 due to return of them being time sensitive. **The Reliance Stop-Loss Agreement contains protected health information ("PHI") and is not available to the public.**

Commissioner Wolfe made a motion to approve and ratify the employee health insurance documents.

Commissioner Santelli seconded the motion. Motion carried 3-0.

2. The request to release/accept following bonds:
 - a) Release performance bonds for Westwood Landing Section 4
 - Storm Sewer in the amount of \$305,660.00
 - Erosion Control in the amount of \$31,165.00
 - b) Accept maintenance bonds for Westwood Landing Section 4
 - Storm Drain in the amount of \$67,920.00
 - Erosion Control in the amount of \$7,060.00
 - c) Accept maintenance bond for Shoppes at Anson North
 - Storm Sewers in the amount of \$62,967.00
 - d) Accept performance bond for Bridle Oaks Section 1A
 - Storm Sewer/Subsurface Drains Rear Yard Swale in the amount of \$386,925.00
 - e) Accept performance bond for Bridle Oaks Section 1B
 - Storm Sewer/Subsurface Drains Rear Yard Swale in the amount of \$442,518.81
 - f) Accept performance bond for Bridle Oaks Sections 1A & 1B Erosion Control
 - Erosion Control in the amount of \$116,273.85

Commissioner Santelli made a motion to approve the release and acceptance of the bonds presented at today's meeting. Commissioner Wolfe seconded the motion. Motion carried 3-0.

3. IT drafted a password policy to be implemented into the employee handbook. Commissioner Wolfe made a motion to approve the Password Policy to be implemented into the employee handbook. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Bid Opening for Boone County Project #2018-07 Rehabilitation of Bridge No. 311:

****Bid opening began at 9:13 am.****

COMPANY: HIS Contractors
DATE RECEIVED: November 3, 2020 at 8:03am
BID AMOUNT: \$1,159,071.00

COMPANY: Beaty Construction
DATE RECEIVED: November 3, 2020 at 8:10am
BID AMOUNT: \$879,000.00

Commissioner Wolfe made a motion to take the bids under advisement.
Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of 2021 Extension Contractual Services Agreement:

Curt Emanuel, Purdue Extension – Boone County, presented the 2021 Extension Contractual Services Agreement for the County's share of Extension Educators staff salaries and benefits in the amount of \$114,500. This amount has been approved by the County Council during their budget hearings.

Commissioner Santelli made a motion to approve 2021 Extension Contractual Services Agreement with Purdue University. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Resolution 2020-29 for the Transfer of Personal Property from the Town of

Whitestown, Indiana: The Town of Whitestown, Indiana has agreed to donate a 2013 Chevrolet Tahoe PPV to the Boone County Prosecutor's Office for their use. This vehicle is no longer needed by the Whitestown Police Department. The Town of Whitestown, Indiana has also adopted a Resolution (#2020-19) for the transfer. Kent Eastwood, County Prosecutor, commented that the Town of Whitestown is generously giving the Prosecutor's Office the vehicle for Ten Dollars (\$10). His office currently has two vehicles that are included in the Commissioner's fleet that he will be requesting those be deemed as surplus at a future meeting once the transfer of this vehicle is complete. The money received from the sale of the two vehicles will go to the Boone County Sheriff's Office as they assist the Prosecutor's Office with maintenance cost on the vehicles. County Attorney Bob Clutter read the Resolution 2020-29 aloud in pertinent parts pursuant to Indiana State Law.

Commissioner Wolfe made a motion to approve the adoption of Resolution 2020-29 for the Transfer of Personal Property from the Town of Whitestown, Indiana. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Resolution 2020-30 amending Resolution 2020-01 Authorizing the Execution of

Certain Contracts: The commissioners adopted Resolution 2020-01 on March 3, 2020 authorizing the County Engineer to execute certain contracts/agreements that do not exceed Ten Thousand Dollars (\$10,000). It was recommended to also authorize the Directors of the Highway Department and Capital Investments. County Attorney Bob Clutter read the Resolution 2020-30 aloud in pertinent parts pursuant to Indiana State Law.

Commissioner Wolfe made a motion to approve the adoption of Resolution 2020-30 amending Resolution 2020-01 Authorizing the Execution of Certain Contracts. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Resolution 2020-31 to Provide Reimbursement of Public Health and Public Safety

Costs with CARES Act Funding: County Attorney Bob Clutter read the Resolution 2020-31 aloud in pertinent parts pursuant to Indiana State Law.

Commissioner Santelli made a motion to approve Resolution 2020-31 to provide reimbursement of public health and public safety costs with CARES Act Funding. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the matter of Board Appointment for Boone County Veteran's Affairs Grant Requests:

Mike Spidel, County Veteran Affairs Officer, previously requested the commissioners to adopt an Ordinance establishing a non-reverting fund for Veterans Affairs to deposit monies received from donations, proceeds from fundraising, or other sources, and miscellaneous receipts. Mike Spidel has since created a request form with a limit of \$500 and must be affiliated with mobility support – lifts, walkers, wheelchairs, ramps, etc. This is not to recreate the social services that are already offered for rent, gas, or electricity. He is requesting a board of three members – a commissioner and a third person recommended by the Veterans Affairs Officer - to be appointed to a board to assist him with reviewing applications.

Commissioner Santelli made a motion to approve establishing the board for the Veteran's Affairs Grant Requests. Commissioner Wolfe seconded the motion. Motion carried 3-0.

Commissioner Santelli made a motion to appoint Mike Spidel (Veterans Affairs Officer), Donald Lawson (County Commissioner), and Kevin Van Horn (County Councilmember / Veteran) as the board members with a term beginning effective immediately that will carry through to December 31, 2021. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the matter of 16 Days of Activism Display:

Joanna Shoemaker with the Zonta Club of Lebanon submitted a request to display the 16 Days of Activism on the courthouse lawn for the fifth consecutive year. It will be displayed from November 25th (*International Day for the Elimination of Violence against Women*) to December 10th (*Human Rights Day*). She did request some leeway to set up a day or two before. It is a strategic program that is done worldwide to advocate against domestic violence.

Commissioner Wolfe made a motion to approve the 16 Days of Activism Display. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the matter of John Deere Purchase Agreement for New Graders:

Max Mendenhall, Director of Capital Investments, informed the commissioners that the graders lease will end in March of 2021. He presented today a 5-year / 7000 Hours lease for five new graders in the amount of \$269,143.72 for the annual lease payment. The total agreement amount is \$1,730,978.25 which included additional fees such as preventative maintenance cost. Commissioner Wolfe asked if lease amount is included in next year's budget? Max replied that they budgeted for \$200,000 in the 2021 operation budget. They have some highway equipment that they will be selling soon and are optimistic that cover the remaining cost for 2021. Nick Parr, Director of Highway, added that they anticipate an encumbrance from this year's return of the PM Contract of the current lease agreement to be applied towards next year's lease.

Commissioner Wolfe made a motion to approve the John Deere Purchase Agreement for the new graders. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the matter of Old Business:

There was none at this time.

In the Matter of Staff Reports

- a. APC – Rachel Cardis
- b. IT Support – GUTS
- c. Health Department – Lisa Younts / Brett Peppin
- d. Highway Department – Nick Parr
- e. Facility Maintenance – Max Mendenhall

Nick Parr, Director of Highway Department presented the following items:

1. Construction in right of way permit (#202010056) for the Zionsville Police Department to install license plate readers at CR 300 S / CR 975 E and 96th Street / Ford Road.
Commissioner Santelli made a motion to approve the construction in right of way permit (#202010056) for the Zionsville Police Department. Commissioner Wolfe seconded the motion. Motion carried 3-0.
2. Construction in right of way permit (#202010057) for Beazer Homes Indiana LLC at CR 400 S / CR 800 E for underground linear construction as part of the road improvements that are part of a development.
Commissioner Wolfe made a motion to approve the construction in right of way permit (#202010057) for Beazer Homes Indiana LLC. Commissioner Santelli seconded the motion. Motion carried 3-0
3. Construction in right of way permit (#202010058) for Boone REMC at CR 400 S / CR 800 E to 4355 S 800 E to relocate pole lines for the Beazer Project.
Commissioner Santelli made a motion to approve the construction in right of way permit (#202010058) for Boone REMC. Commissioner Wolfe seconded the motion. Motion carried 3-0
4. Construction in right of way permit (#202010059) for Lumen/CenturyLink at CR 900 W over JE-017 for the removal of poles to allow for a crane and construction for structure replacement.
Commissioner Wolfe made a motion to approve the construction in right of way permit (#202010059) for Lumen/CenturyLink. Commissioner Santelli seconded the motion. Motion carried 3-0
5. Road closure permit (#202030013) for Sunbrook Villas LLC at CR 275 N between CR 150 W and Witt Road on November 2, 2020 to November 4, 2020.
Commissioner Wolfe made a motion to approve the road closure permit (#202030013) for Sunbrook Villas. Commissioner Santelli seconded the motion. Motion carried 3-0
6. Task Order #14 with Butler Fairman & Seufert for Project No. 2018-07 Rehabilitation of Bridge 311 in the amount. Butler Fairman & Seufert will perform inspection services on components of the replacement of Bridge 311 on an hourly basis for a not to exceed amount of \$77,000.
Commissioner Wolfe made a motion to approve Task Order #14 with Butler Fairman & Seufert for Project No. 2018-07 Rehabilitation of Bridge 311. Commissioner Santelli seconded the motion. Motion carried 3-0.
7. Task Order #15 with Butler Fairman & Seufert for Project No. 2020-07 JE-017 Small Structure Replacement on an hourly basis for a not to exceed amount of \$18,000 for inspection services.
Commissioner Santelli made a motion to approve Task Order #15 with Butler Fairman & Seufert for Project No. 2020-07 JE-017 Small Structure Replacement. Commissioner Wolfe seconded the motion. Motion carried 3-0

8. Change Order #4 for HIS Constructors for an extension of 15 days to be added to the completion date and 17 days be added to the closure period of the Bridge 202 project.

Commissioner Santelli made a motion to approve Change Order #4 for HIS Constructors.
Commissioner Wolfe seconded the motion. Motion carried 3-0

9. Change Order #5 with USI Consultants for the underrun of pay items for guardrail due to a plan error in quantity and underrun of pay items for patching concrete structure whereas not as much patching required as planned quantity. Amount changed for guardrail is -\$31,866.66 and amount changes for patching concrete is -\$22,584.19. The total value for the change order is -\$54,450.85.

Commissioner Wolfe made a motion to approve Change Order #5 with USI Consultants.
Commissioner Santelli seconded the motion. Motion carried 3-0

Max Mendenhall, Director of Capital Investments presented the following items:

1. An estimate in the amount of \$49,958.27 from Center Township Electric for the removal of old lamps and hard wire new LED lamps into existing fixtures at the Boone County Jail. This is a project anticipated to start January 2021.

Commissioner Wolfe made a motion to approve the estimate from Center Township Electric.
Commissioner Santelli seconded the motion. Motion carried 3-0

2. A proposal from Fredericks Contractors in the amount of \$42,800 to replace doors at the Boone County Jail.

Commissioner Wolfe made a motion to approve the proposal from Fredericks Contractors.
Commissioner Santelli seconded the motion. Motion carried 3-0

Other Elected Officials:

Elise Nieshalla, County Councilwoman, commented that she has noted the discussion on the graders. In addition to that, thanked the commissioners for their work provided towards the CARES Act reimbursement.

In the Matter of Public Comments:

There was none at this time.

In the Matter of Document Signing:

1. Key request form for Paul Lagrange with facilities.

Commissioner Wolfe made a motion to approve the key request submitted.
Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Claims presented in today's meeting

See (Appendix #2)

Commissioner Santelli made a motion to approve claims as submitted.
Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Mail

See (Appendix #3) for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Santelli made a motion to adjourn at 9:57 am.
Commissioner Wolfe seconded the motion. Motion carried 3-0.